

Date: _____

SAINT MARY CATHOLIC PARISH

Funeral Mass Planning Sheet

Name of Deceased: _____

Date of Birth: _____ Marital Status: _____

Date of Death: _____ Address: _____

Age: _____

Cause of Death: _____

Person Making Arrangements: _____

Address: _____

Phone: _____

Email: _____

Casket

Cremation

Cremation Following Funeral

Funeral Home: _____

Phone #: _____ Location (if more than 1): _____

Contact: _____

NOTES, COMMENTS, QUESTIONS:

LITURGICAL ARRANGEMENTS

(Name of deceased as it should appear on the Order of Worship)

Words of Remembrance(*optional*): _____

Delivered before Mass, limited to 3-5 minutes, one speaker permitted, see separate sheet for guidelines

Gathering Rites:

Pall: _____

The pall is a white garment that symbolizes one's baptism. For cremation 1-2 people are needed. For a casket 2-6 people are needed.

Readings: *(Please note citation and who will proclaim the reading. The psalm is sung by the cantor and the Gospel is proclaimed by the priest or deacon)*

1st Reading: _____ by: _____

Psalm: _____

2nd Reading: _____ by: _____

Gospel: _____

Universal Prayer: _____

1-2 people to read the 6 petitions prepared by the Parish.

Presentation of Gifts: _____

At least two people to present the gifts of bread and wine to the priest or deacon.

Book Signing: _____

Usually immediate family. The name of the loved one is inscribed in the Book of Remembrance with the promise that the community will pray for them weekly.

Music Selections: *(The priest or minister planning will help place these hymns within the Mass) (Minimum of 4 required)*

Hymn 1: _____

Hymn 2: _____

Hymn 3: _____

Hymn 4: _____

Hymn 5: _____

Reception Location: _____

Online forms, suggested readings and sample songs can be found at www.stmaryhc.org under Prayer and Worship/funerals/planning a funeral/planning a funeral