

# NEW 2020/2021 REQUIRED BY ALL VOLUNTEERS

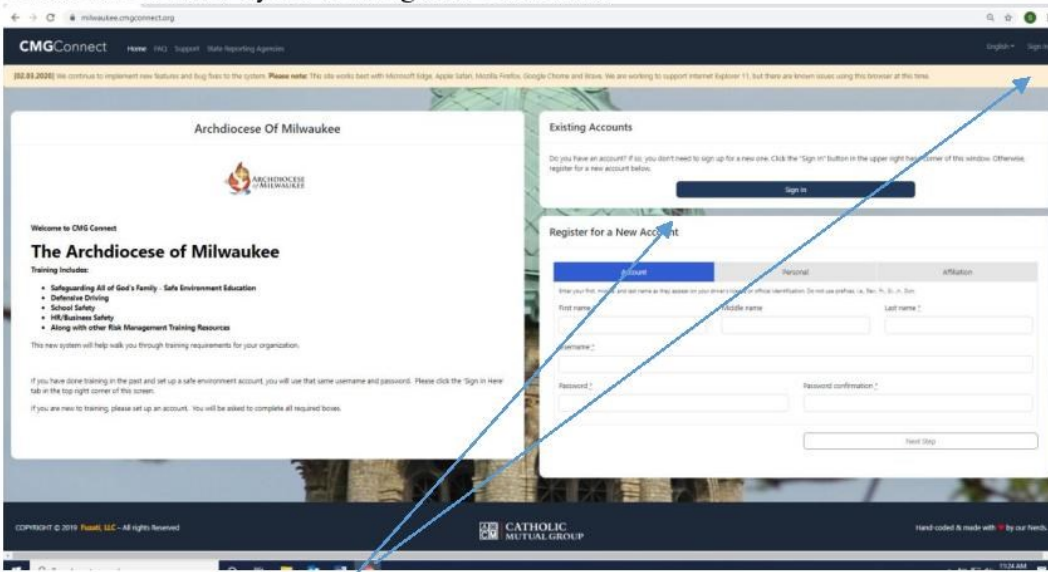


## Instructions for Reviewing and Acknowledging the Social Media & Digital Communication Policy

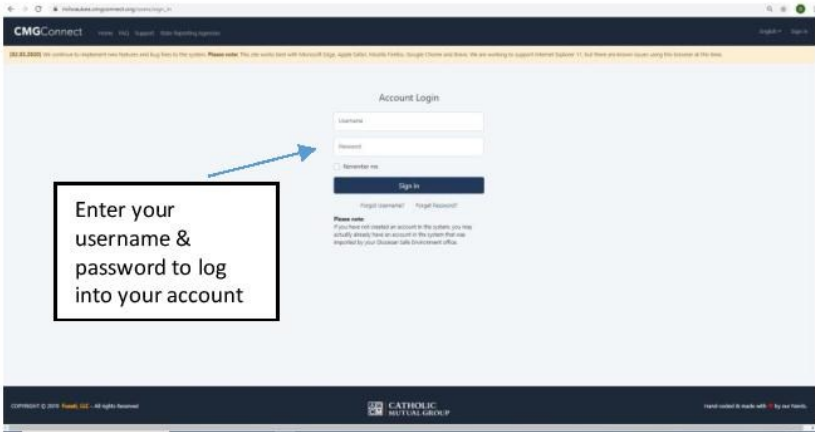
You are being asked to review and acknowledge the Social Media & Digital Communication Policy as part of working, volunteering, or ministering in the Archdiocese of Milwaukee.

### Logging Into Your Account

Please go to [www.cmgconnect.org](http://www.cmgconnect.org) to log into your CMG Connect Account to complete the Social Media & Digital Communication Policy acknowledgment curriculum.



Please click on either **Sign In** button.



*If you have ever completed live training,  
you already have an account.*

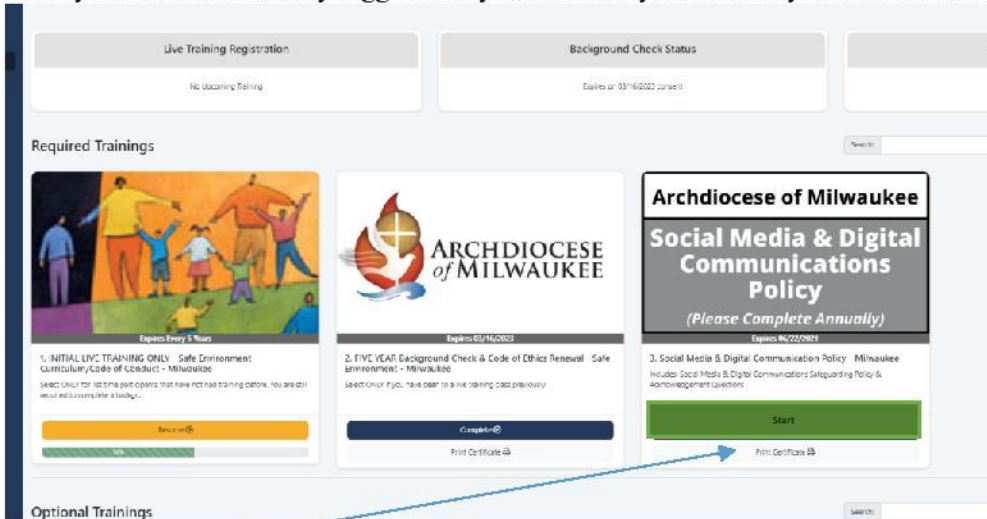
**Do NOT create a new account.**  
*Try recovering your password with your email.*

*If this is unsuccessful, contact  
SafeEnvironment@stmaryhc.org.*

Enter your username \_\_\_\_\_  
Enter your password \_\_\_\_\_. If you have never logged into your CMG Connect account, you may select Forgot Password or contact your parish/school safe environment coordinator for assistance with your login information.

### Completing the 3. Social Media & Digital Communication Policy Curriculum

Once you have successfully logged into your account you will see your main screen with your training information.



Click Start to review the policy and to sign the acknowledgement.

You will need to go all the way through the two curriculum screens.

Screen 1- Please click the *I Understand and Agree to the Above Terms* after reviewing the policy.

I Understand and Agree to the Above Terms

Screen 2 – You will electronically sign and agree to the questions and click on *Curriculum Pages Completed*.



You are able to print a certificate stating that you have reviewed and signed the Social Media & Digital Communication Policy for your parish/school. The record of your completion of this curriculum is recorded in CMG Connect for parishes and schools in the Archdiocese of Milwaukee to be able to verify your completion of this requirement.

**Do NOT print a certificate.**

Submit your name for SEE Verification at  
[www.stmaryhc.org/GetSEECertified](http://www.stmaryhc.org/GetSEECertified)

or

email: [SafeEnvironment@stmaryhc.org](mailto:SafeEnvironment@stmaryhc.org)  
and indicate you are a STM school family.