

St. Mary Parish School Committee Meeting Minutes January 15, 2019

Members present: Maria Schram, Angelia Vogt, Dawn Gilles, Dan Walsh, Dani McCarroll, Gina Styer, and Dee McAdams

- 1. Opening prayer** - Dani McCarroll led us in prayer
- 2. Approval of 11/13/18 minutes** – Angelia Vogt approved and Dawn Gilles 2nd the motion
- 3. Principal Report (Maria Schram)**
 - Crisis Planning – The school had more security cameras installed and is undergoing a PA system upgrade. Staff members are currently working to strengthen procedures for the crisis plan. Part of the grant that the school received is to write up and run a crisis drill. We ran our first drill on November 28th. More drills will be conducted this school year.
 - Financial State of the School – Our enrollment is declining. The marketing committee is working hard on an enrollment management plan. They are looking at strengths, weaknesses, opportunities and threats. The committee is working to advertise more and to create retention goals.
 - Funding Development Plan – Maria is working with some parents to look at scholarship opportunities. They are looking for donors specifically for the school. Any input is welcome.
- 4. Director of Curriculum Report (Angelia Vogt)**
 - The new middle school math curriculum is working well. The program will continue to expand to seventh and then eighth grade in the next two years. Purchasing next series for 7th grade. New workbooks must be purchased every year.
 - Grades K-3 are working on acquiring a spelling program that will coincide with the phonics program, “Words Their Way”. The goal is for spelling to utilize phonics patterns and become more uniform.
 - Will purchase Lucy Calkins Readers Workshop materials for grades 2-5 this year.
 - The Language Arts committee is working on creating grammar goals to help with assessing student writing.
 - The Religion committee has adopted a new Family Life curriculum
 - The Math committee is looking for gaps and creating goals for assessments
 - Carolyn Jarecki is working with intermediate grades with “Start with Hello” program which focuses on lessons on inclusion.

- VBRC has received positive feedback. The next family project will be sent home during Catholic Schools week.
- Staff members are working on the accreditation process. They are collecting data and artifacts as well as writing reports for each of the benchmarks.
- MAPS testing will be held in February

5. Old Business

- **Uniform Policy:** The uniform reminder letter went out to families in December. The uniform committee members are planning to stop in to school to observe uniform trends sometime in the next few months.

6. New Business

See Us In Action Day will take place on January 24th from 8:00 – 11:00

Open House is scheduled for the morning of January 27th. Tours will be provided from 8:00 – 12:00.

7. Committee Reports

- **Parish (Gina Styer)** – Father Brian and the leadership team went to the Amazing Parish Conference. The committee is now reassessing the roles of parish representatives. The individuals in the pastoral council are being encouraged to act as ambassadors and to be more visible in the community.

8. Next Meeting: Tuesday, February 12, 2019 at 6pm