



Parent Training Information

(Electronic payment of Lunch, After School Care and Tuition)

Set Up Account for efunds



Step 1: Review <u>efunds for</u> <u>Schools Information</u>

Step 2: Obtain your Family Number from St. Mary School Office

Step 3: Click on <u>efunds for</u> <u>School</u> (link can also be found on School Website)

Step 4: Create an Account

Enter Account Setup Information

* * *	Create an Account	
e~Funds for Schools	Username *	
St. Mary Parish School		First Name *
A Home	Password *	Last Name *
Make a Payment	Re-enter Password *	Email *
Fund Lunch		Phone
Student Fees		
Cart 💽		Billing Address
Anage Students	* indicates required field	
O- Login	CREATE ACCOUNT	
+ Create an Account		
© 2019 e~Funds for Schools Privacy Policy Terms & Conditions		
Contact Us How To Guide		

Passwords need to be 7 characters. There needs to be at least 1 upper case letter, at least 1 lower case letter, and at least 1 number.

Enter user account information; then click Create Account.

Add Student Information

Welcome!			Students"
e~Funds for Schools What would you like to do?	Welcome to Online Payment for St. Mary		
St. Mary Parish School Fund Lunch	eFunds for Schools allows St. Mary School families to pay online for lunch, tuiti after school care.	ion, and	
f Home Pay for Student Fees	There are currently no students attached to your account.		
Make a Payment	ADD STUD	DENTS	
Fund Lunch			
Student Fees			
Cart 💿			
43 History A			
Payment History			
Meal Transaction History			Sten 2: Enter Last Name
Payment Settinge			
0 Manu	lanage Students		
	tudents	Add Students	Stop 3: Entor Eamily
e 2019 You	ou have added the following students:	Look up your students by their last name and either their student number or family number:	Step 5. Linter Lanniy
Contact St. Mary Parish School	No students have been added yet. Add students to continue.	Last Name *	Number provided by
A Home			
Make a Payment ^	CONTINUE ON HOME	Student or Family Number *	SChool
Fund Lunch		Student and/or Family Numbers are assigned by your school district. This information is typically given out on a document, Student ID, or at registration.	
		* indicates required field	
Student Fees			Step 4: Click "Add
Cart 📵			
			Ofund a late "

Step 1: Click "Add

Set up Payment Account



Select Payment Methods under Payment Settings.

Select New Credit Card or New Direct Debit to add new payment information.

Enter Credit/Debit Card or Direct Debit information.

new	Credit / Debit Card	
Cardho	lder Name	
Card Nu	umber	
Expirati	on Date (MM/YY)	
The payr	nent service only accepts Visa, Mastercard, and Discover cards.	
* indicates	s required field	
ADD C	REDIT / DEBIT CARD	

Make a Payment



Step 1: Select Type of Payment

- Lunch: Fund Lunch
- ASC or Tuition: Student Fees

Step 2: Select student.

Step 3: Click on Amount Due (ASC and Tuition) or Lunch Payment (Lunch). Change amount if necessary. Click Add to Cart.

Step 4. Click on Begin Checkout.

Step 5. Choose payment method or enter new method. Review items and total. Select Pay Now.